



## Annual vehicle inspection requirements

All commercial passenger vehicles must undergo an annual inspection to ensure they are roadworthy and provide a safe and comfortable experience for passengers.

Under vehicle registration conditions, vehicle owners are required to:

- carry a current, annual Certificate of Roadworthiness for the licensed vehicle, or
- carry current evidence that the vehicle has passed a CPVV-approved inspection process
- produce that certificate or evidence to a CPVV officer, when requested.

For more info, please visit

[www.cpvv.vic.gov.au/vehicle-owners/commercial-passenger-vehicle-inspection-approval](http://www.cpvv.vic.gov.au/vehicle-owners/commercial-passenger-vehicle-inspection-approval)

or send us an email [info@taxiguru.org.au](mailto:info@taxiguru.org.au) about your query.

CHECK DAILY	Items that require checking
<b>Lighting</b>	Tail, headlight, brake, indicator, hazard, reversing, instrument lighting, Safety Beacons (if fitted), taxi roof light (if fitted).
<b>Vision</b>	Condition of Glass, wipers/ washers, mirrors (internal and external).
<b>Horn</b>	Horn and reversing alarms/camera/parking sensors.
<b>Brakes</b>	Service (foot) brake and hand brake, brake pedal rubber fitted.
<b>Wheel Assembly</b>	Tyres and rims, inflation and condition, wheel nuts.
<b>Levels</b>	Engine oil, radiator coolant, washer water.
<b>Visible Leaks</b>	Check under and the surrounds of the vehicle for leaks from engine, transmission, radiator, brakes/ clutch fluid, battery and fuel.
<b>General Safety</b>	Seat belts, seat adjustment, body damage, spare wheel and required tools.
<b>Covid-19 safe Cleanliness</b>	cleanliness both internally and externally, QR code, high touch surfaces cleaning, records keeping, available hand sanitizer.
<b>Operating Check</b>	All controls and gauges are in good working order, check for any abnormal noises, check serviceability of wheelchair hoist (if fitted).
<b>Fire Equipment (if applicable)</b>	Fire Extinguisher is current (Every 6 months) and stored correctly (if fitted).
<b>Safety Equipment (if applicable)</b>	First aid kits, safety triangles, break window hammers fitted, all emergency exits operational.
<b>Communications</b>	Mobile phones, other devises, payments terminal (working order).